

GUIDELINE FOR STUDENTS FOR ONLINE ADMIT CARD.

- 1) All students of UG and PG of faculty of SC, ARTS AND ENGG AND INTERDISCIPLINARY SCHOOL need to download and take printout of online admit card for appearing in Even SEM '2014.
- 2) Students have to log in separately for regular and repeat (supplementary) exam of individual year for which they are appearing (there will be separate Admit Card for Regular & Repeat /Supple exam).
- 3) Online admit card will be available at JU website link – examination- online admit card prior to 10 days of commencement of respective exam.
- 4) Students must choose respective faculty (Sc/Arts/Engg/Interdis. School), Dept, Course ,Year, Sem and then CLASS ROLL NO for log in.
- 5) Students need to select appropriate subjects from the list(AS WRITTEN IN THEIR SUBMITTED MANUAL EXAM FORM) and proceed further for taking print out of online admit card.
- 6) ***Before confirming the subjects students must ensure correct subjects have been chosen as well as printer to be made ready for admit card printing .Once selected the subjects ,logging out of the system without printing will effect printing of admit card with "DUPLICATE MARK" from next log in.***
- 7) ***Students must ensure proper printer is connected with system as after submitting selected subjects if students fails to print admit card, students need to re login and admit card will be generated with DUPLICATE MARK.***
- 8) Students must sign and paste a self attested stamp size photo on the printed copy of downloaded admit card before entering to examination hall.
- 9) GRADE CARD will be issued from counter only against the printed copy of online admit card duly signed by invigilator at the exam hall for all the subjects he/she is appearing.



CONTROLLER OF EXAMINATION